

# Agenda

Meeting No. 2: 2023-24



[9300 Imperial Highway, Downey, CA 90242](#)  
[\(562\) 803-8338](#)

**Governance Council Meeting**  
**March 28, 2024**  
**8:00 a.m.**

**LACOE Education Center, Room 107**  
**9300 Imperial Highway**  
**Downey, CA 90242**

**Zoom Meeting Participant Information**  
[Join Zoom Meeting Link](#)  
**Meeting ID: 202 850 2366**  
**Passcode: 1951**

## Governance Member Remote Participation

Ricardo Mireles	Academia Avance - 115 N. Ave. 53, Los Angeles, CA 90042
Xavier Reyes	Academia Moderna & Prepa Tech. 2410 Broadway Ave., Walnut Park, CA 90255
Loretta Burns	Blue Ridge Academy – 625 W. Covina Blvd. San Dimas, CA 91733
Alejandro Gomez	Bridges Preparatory Academy - 400 S Santa Fe, Compton, CA 90221
Jose Fernandez	Irvine International Academy - 4782 Karen Ann Lane, Irvine, CA 92604
Josh Stock	Lashon Charter Academy & Lashon City - 7477 Kester Ave, Van Nuys, CA 91405
Yelena Shapiro	Opportunities for Learning, William S Hart – 18824 Soledad Canyon Rd., Santa Clarita, CA 91351
Brock Champion	Options For Youth, Acton -17216 Slover Ave Suite L-102, Fontana, CA 92337
Anita Ravi	We the People High School - 1635 Long Beach Blvd., Long Beach, CA 90813
Rebecca Rodriguez	Los Angeles College Prep Academy – 625 Coleman Avenue, Los Angeles, CA 90042

### **I. PRELIMINARY ACTIVITIES**

- A. Call to Order
- B. Ordering of the Agenda
- C. Approval of the Minutes
  - 1. January 25, 2024, Governance Council Meeting

### **II. COMMUNICATIONS**

- A. Public Comment

### **III. HEARINGS (none)**

### **IV. REPORTS / STUDY TOPICS**

- A. Membership Report – [2024-2025 SELPA Applications](#)
- B. SELPA Reports

**V. RECOMMENDATIONS**

- A. Approve removal of Artificial Intelligence (AI) recording features during SELPA meetings.
- B. Approve reallocation of unused 22-23 IDEA Local Assistance Funds (restricted funding) of \$284,085 and reallocation of unused 22-23 Federal Mental Health Funds in the Amount of \$15,576 to members that express an interest.
- C. Approve Allocation Plan language to address unused/unallocated funds in future years.

**VI. CLOSING ITEMS**

- A. SELPA Governance Council Calendar

**VII. ADJOURNMENT**

**LOS ANGELES COUNTY CHARTER SELPA**  
**GOVERNANCE COUNCIL MEETING**

**January 25, 2024**

The Governance Council Meeting of the LAC Charter SELPA was held on Thursday, January 25, 2024, at 9300 Imperial Highway, Downey California 90242 and remotely through Zoom.

**PRESENT:**

1. Ricardo Mireles (Academia Avance)
2. Loretta Burns (Blue Ridge Academy)
3. Erin Whalen (DaVinci RISE)
4. Steven Alva (Granite Mountain)
5. Jose Fernandez (Irvine International Academy)
6. Nadia Shaiq (Isana Achnar)
7. Maricela Ramirez (LACOE)
8. Amber Cox (Lashon Charter Academy)
9. Amber Cox (Lashon Academy City Charter)
10. Rebecca Rodriguez (Los Angeles College Prep Academy)
11. Yelena Shapiro (Opportunities for Learning, William S. Hart)
12. Paola Tapia (Russell Westbrook Why Not? High School)
13. Paola Tapia (Russell Westbrook Why Not? Middle School)
14. Tanya Kabia (SEEDS LA)
15. Beatriz Gutierrez (Soleil Academy)
16. Wendy Shmaeff (Village Charter Academy)

**ABSENT:**

1. Xavier Reyes (Academia Moderna)
2. Juan Medina (Bridges Preparatory Academy)
3. Nick Sessions (Edward B. Cole Sr. Academy)
4. Courtney McCorkle (Heartland Charter School)
5. Taylor Moore (ICEF Inglewood Charter Elementary Charter Academy)
6. James McGrath (Intellectual Virtues Academy)
7. Padmini Srinivasan (International School for Science and Culture)
8. Zuzy Chavez (Jardin de la Infancia)
9. Jolene Yee (Mayacamas Charter Middle School)
10. Richard Moreno (Opportunities for Learning, Duarte)
11. Brock Champion (Options for Youth, Acton)
12. Xavier Reyes (Prepa Tec LA MS)
13. Sarah Bach (Sycamore Creek Community Charter School)
14. Anita Ravi (We the People High School)

**SELPA STAFF and GUESTS:** Jim Anderson (LACOE); Damali Thomas (LACOE); Alyssa Martinez (LACOE); and Krystal Walton (LACOE); Sarah Bach (Sycamore Creek Community Charter School).

**I. PRELIMINARY ACTIVITIES**

**A. Call to Order:** The meeting was called to order at 8:09 a.m. with 17 LEA members in attendance.

**B. Approval of the Agenda**

The agenda was accepted as presented. Members discussed the presence of chat bots in the meeting, and they were dismissed from the meeting. The Ad Hoc Committee meeting will review and bring a recommendation forward for chat bot or AI tools and their virtual attendance for absent LEA members.

**Moved Approval:** Ricardo Mireles; **Second:** Rebecca Rodriguez  
**Aye:** 24; **Nay:** 0; **Abstention:** 0; **Motion:** Carried.

**C. Approval of the Minutes**

June 22, 2023, Governance Council Meeting

**Moved Approval:** Ricardo Mireles; **Second:** Rebecca Rodriguez  
**Aye:** 24; **Nay:** 0; **Abstention:** 0; **Motion:** Carried.

**II. COMMUNICATIONS**

**A. Public Comment** – there was no public comment.

**III. HEARINGS (none)**

**IV. REPORTS / STUDY TOPICS**

**A. Membership Report**

Members discussed the upcoming local election and other items specific to their schools.

**B. SELPA Reports**

The SELPA team reviewed fiscal updates and reminders, including Allocation Plan recommended changes, mental health funds, and recommended Local Plan changes to the Governance Section. In addition, the SELPA team reviewed items related to CDE monitoring and reporting, CIM implementation, and the CALPADS Fall 1 Amendment Certification deadline. Lastly, the SELPA team reviewed information regarding a potential new applicant, OFY – Victor Valley and the Governance Council discussed the vacated Ad Hoc Committee Chair and selected Wendy Shmaeff, Director of Student Support Services for Village Charter Academy to fill in this role.

**V. RECOMMENDATIONS (none)**

**VI. CLOSING ITEMS**

**A. SELPA Calendars**

The date of the next Governance Council meeting is scheduled for March 28, 2024 was shared with the members.

**VII. ADJOURNMENT**

**Meeting Adjournment**

The Governance Council meeting was adjourned at 8:57 a.m.

DRAFT

Item IV.        **REPORTS / STUDY TOPICS**

A.        Membership Report – **Discussion and Information**

1.        [2024-25 SELPA Applicants](#)

1. Options for Youth-Victor Valley – 10/30/23 Notice of Intent to Apply received.
2. Options for Youth – Duarte – 2/15/2024 Notice of Intent to Apply received.

2.        2023-24 LAC Charter SELPA Members (**30 Members; 16 quorum**)

1. Academia Avance
2. Academia Moderna Charter School
3. Blue Ridge Academy
4. Bridges Preparatory Academy
5. Da Vinci Rise Charter School
6. Edward B. Cole Sr. Academy
7. Granite Mountain
8. Heartland Charter School
9. ICEF Inglewood Charter Elementary
10. Intellectual Virtues Academy
11. International School for Science & Culture
12. Irvine International Academy
13. Isana Academies Achernar
14. Jardin de la Infancia
15. Los Angeles County Office of Education
16. Lashon Academy Charter
17. Lashon Academy City Charter
18. Los Angeles College Prep Academy
19. Mayacamas Charter Middle School
20. Opportunities for Learning, Duarte
21. Opportunities for Learning, William S. Hart
22. Options for Youth – Acton
23. Prepa Tec Los Angeles Middle School
24. Russell Westbrook Why Not? High School
25. Russell Westbrook Why Not? Middle School
26. SEED School of Los Angeles County
27. Soleil Academy
28. Sycamore Creek Community Charter School
29. Village Charter Academy
30. We the People High School

Item IV.        **REPORTS / STUDY TOPICS**

- B.        SELPA Reports – Information and Discussion
  - 1. Finance & Governance
    - a. Fiscal Updates and Reminders
      - Unused 22-23 Local Assistance Grant Funding (IDEA Restricted Funding)
      - Unused 22-23 Federal Mental Health Funding
      - Unallocated 23-24 Local Assistance Grant Funding (IDEA Restricted Funding)
    - b. Allocation Plan – Recommended changes to address unused/unspent funds in future years
    - c. Current Governance Documents
      - [Local Plan](#)
      - [Allocation Plan](#)
      - [Participant’s Agreements](#)
  - 2. Data, Accountability, Compliance & CDE - informational
    - a. CDE Monitoring & Reporting
      - Annual Determination Letters released March 18, 2024
      - Compliance Improvement Monitoring (CIM)
      - Small LEA Monitoring (CIM-S)
      - IEP Implementation
      - Personnel Data Report Due April 9, 2024
    - b. CALPADS
      - Spring Roadshow – LACOE April 24, 2024
      - Student Degree of Support
  - 3. [Ad Hoc Committee](#)
    - a. Ad Hoc Committee Chair
    - b. January 25<sup>th</sup> Ad Hoc Committee Meeting
    - c. February 29<sup>th</sup> Ad Hoc Committee Meeting
  - 4. Ed Code, Policy and Legislative Updates – Open Discussion by Members
    - a. [Education Code 51225.31 Alternative Pathway to Diploma](#)



Los Angeles County  
**CHARTERSELPA**  
SPECIAL EDUCATION LOCAL PLAN AREA

# Governance Council Meeting

Unspent / Unallocated Federal Funds

March 28, 2024



Los Angeles County  
Office of Education



# Agenda

- \$284,085: Unused 2022-23 Local Assistance IDEA Funds
  - \$15,576: Unused 2022-23 Federal Mental Health Funds
  - \$596,700: Unallocated 2023-24 Local Assistance IDEA Funding
  - Allocation Plan Language to address unused/unallocated funds in future years
- 



# 2022-23 Federal IDEA

## How to allocate unspent Federal Funds *after* initial allocation

- 2022-23 IDEA funds were allocated when GAN was received
- Two LEAs have subsequently denied funds, **\$284,085** Total
- Grant end date September 30, 2024

### How to Allocate?

To all participating  
LEAs

or

Based on Request



# 2022-23 IDEA Allocation Unspent Funds

IDEA - Local Assistance - Resource 3310 2022-2023 Entitlements July 1, 2022- September 30, 2024	DEC. '21 UNDUPLICATED COUNT AGES 5-21	Original Allocation	Reallocated	Adjusted Allocation	2nd Reallocation	Adjusted Total w/ 2nd Allocation
Academia Avance	41	49,354	2,183	51,538	5,358	56,895
Academia Moderna	39	46,947	2,077	49,024	5,096	54,120
Blue Ridge Academy	726	873,932	38,660	912,592	94,869	1,007,461
Bridges Preparatory Academy	12	14,445	639	15,084	1,568	16,652
Da Vinci Rise Charter School	64	77,041	3,408	80,449	8,363	88,812
Edward B. Cole Academy	36	43,335	1,917	45,252	4,704	49,957
Granite Mountain Charter	393	473,079	20,928	494,006	51,355	545,361
Heartland Charter School	453	545,304	24,123	569,427	59,195	628,622
ICEF Inglewood Elementary Charter Academy	23	27,687	1,225	28,911	3,005	31,917
Intellectual Virtues Academy	27	32,502	1,438	33,939	3,528	37,468
International School for Science and Culture	18	21,668	959	22,626	2,352	24,978
Irvine International Academy	15	18,056	799	18,855	1,960	20,815
ISANA Achemar (ISANA) Charter	52	62,596	2,769	65,365	6,795	72,160
Jardin De La Infancia	2	2,408	107	2,514	261	2,775
Lake View Charter - Left 6/30/2023	57	68,614	3,035	71,650	0	71,650
Lashon Academy	60	72,226	3,195	75,421	7,840	83,261
Lashon Academy City	2	2,408	107	2,514	261	2,775
Opportunities for Learning - Duarte - DENIED 2/12/2024	21	25,279	1,118	26,397	-26,397	0
Opportunities for Learning - Santa Clarita (Prior years Denied)	66	79,448	(79,448)	0	0	0
Options for Youth - Acton	205	246,771	10,916	257,688	-257,688	0
Palm Lane Elementary - Left LACOE Charter SELPA 6/30/2022	43	51,762	(51,762)	0	0	0
Prepa Tec Los Angeles Middle	35	42,132	1,864	43,996	4,574	48,569
Russell Westbrook WhyNot? - High School	52	62,596	2,769	65,365	6,795	72,160
Russell Westbrook WhyNot? - Middle School	34	40,928	1,811	42,738	4,443	47,181
Soleil Charter School	20	24,075	1,065	25,140	2,613	27,754
Sycamore Creek Community Charter	17	20,464	905	21,369	2,221	23,591
T.I.M.E. Community - Closed 6/6/23	7	8,426	373	8,799	0	8,799
Village Charter Academy	44	52,966	2,343	55,309	5,750	61,058
We the People High	9	10,834	479	11,313	1,176	12,489
SEED School of Los Angeles County-New-Started 7/1/2022 (NO Funding)	0	0	0	0	0	0
<b>33107.3 - SELPA TOTAL</b>	<b>2,573</b>	<b>3,097,281</b>	<b>(0)</b>	<b>3,097,281</b>	<b>0</b>	<b>3,097,281</b>

- Example of allocation to all participating LEAs
- Survey to be sent to LEAs

Considerations:  
 Eligible expenditures?  
 Material amount?  
 MOE impact?

# 2022-23 Federal Mental Health

- \$15,576 unspent, available to reallocate
- Grant end date September 30, 2024
- Decision for 2022-23 funds only, 2023-24 GAN directly to LEA

How to allocate?

To all participating LEAs  
\$0.84 per ADA

or

Based on Request



# 2023-24 IDEA Allocation



How to allocate declined Federal Funds *during* initial allocation



2023-24 IDEA GAN has been received



LEAs: 3 declined funds, 1 left SELPA, 1 closed; **\$596,700**



Recommend to continue historical process: allocate available funds to all participating LEAs based on SWD pupil count



# 2023-24 IDEA Allocation

IDEA - Local Assistance - Resource 3310	DEC. '22			
2023-2024 Entitlements	UNDUPLICATED	Original		Adjusted
July 1, 2023- September 30, 2025	COUNT	Allocation	Reallocated	Allocation
Academia Avance	39	51,945	10,804	62,749
Academia Moderna	39	51,945	10,804	62,749
Blue Ridge Academy	671	893,718	185,880	1,079,598
Bridges Preparatory Academy	15	19,979	4,155	24,134
Da Vinci Rise Charter School	56	74,588	15,513	90,101
Edward B. Cole Academy	38	50,613	10,527	61,140
Granite Mountain Charter	409	544,755	113,301	658,056
Heartland Charter School	462	615,347	127,983	743,330
ICEF Inglewood Elementary Charter Academy	26	34,630	7,203	41,832
Intellectual Virtues Academy	23	30,634	6,371	37,006
International School for Science and Culture	15	19,979	4,155	24,134
Irvine International Academy	9	11,987	2,493	14,480
ISANA Achemar (ISANA) Charter	54	71,924	14,959	86,883
Jardin De La Infancia	1	1,332	277	1,609
Lake View Charter - Left SELPA 6/30/23	64	85,243	(85,243)	0
Lashon Academy	57	75,919	15,790	91,710
Lashon Academy City	3	3,996	831	4,827
Los Angeles College Prep Academy - Existing - NEW to LACOE Charter SELPA	4	5,328	1,108	6,436
Opportunities for Learning - Duarte - DECLINED	16	21,311	(21,311)	0
Opportunities for Learning - Santa Clarita - DECLINED	97	129,196	(129,196)	0
Options for Youth - Acton - DECLINED	255	339,640	(339,640)	0
Prepa Tec Los Angeles Middle	31	41,290	8,588	49,877
Russell Westbrook WhyNot? - High School	54	71,924	14,959	86,883
Russell Westbrook WhyNot? - Middle School	25	33,298	6,925	40,223
Soleil Charter School	28	37,294	7,757	45,050
Sycamore Creek Community Charter	17	22,643	4,709	27,352
SEED School of Los Angeles County - New - Started 7/1/2022	24	31,966	6,648	38,615
T.I.M.E. Community - Closed 6/6/23	16	21,311	(21,311)	0
Village Charter Academy	46	61,268	12,743	74,011
We the People High	8	10,655	2,216	12,872
Mayacamas Middle School - NEW - Started FY2023:24 - No Allocation	-	-	-	-
<b>33107.4 - SELPA TOTAL</b>	<b>2,602</b>	<b>3,465,655</b>	<b>0</b>	<b>3,465,655</b>
<i>Denied /Exited /Closed</i>	<i>448</i>	<i>596,700</i>		

5 LEAs not to be included in allocation

\$596,700 to be reallocated

Allocate based on SWD count of participating LEAs



# Allocation Plan

## 1. Federal Funding

1. The amount of funding for the Charter SELPA varies each year based on a complex formula of base amounts, plus special education student counts, plus poverty factors.
2. Distribution of federal funds will be based on prior year unduplicated Fall 1 CALPADs count. As a result, new Charter Schools will not receive federal funds.
3. Prior to initial allocation of Federal Funds, a survey on acceptance of funds will be sent to LEA's who:
  1. Denied or had unspent Federal dollars in prior year and/or
  2. Had 25% or more unspent Special Education revenue in prior year
4. Total Federal Funds will be allocated to **participating** LEAs based on prior year unduplicated Fall 1 CALPADs count.
5. LEAs with unspent funds as of expense report 3 (ending June 30) will need to include a budget plan for the LEA to retain allocation. Unspent/denied funds, will be allocated to LEAs based on survey response.



# Questions / Comments

Your thoughts and opinions are valuable!





## **Student Degree of Support – Frequently Asked Questions**

**This questionnaire was developed to assist local educational agencies (LEAs) in meeting their reporting requirements for the Student Degree of Support field for students with disabilities in the California Longitudinal Pupil Achievement Data System (CALPADS). Student Degree of Support will be a required data element for the Fall 1 Submission in CALPADS beginning with the 2024–25 academic year.**

### **Which students with disabilities require population of the Student Degree of Support field?**

The Student Degree of Support field is only required to be populated for students on **Individualized Education Programs (IEPs)** in grades Transitional Kindergarten (TK) through 12 identified with the following primary or secondary disabilities:

- Intellectual Disability (ID)
- Orthopedic Impairment (OI)
- Other Health Impairment (OHI)
- Specific Learning Disability (SLD)
- Deaf-blindness (DB)
- Multiple Disabilities (MD)
- Autism (AUT)
- Traumatic Brain Injury (TBI)

This questionnaire is only applicable to the students described above.

### **Why is the Student Degree of Support collected?**

For students with certain primary and secondary disabilities that are served in special education settings identified in CALPADS with an Instructional Strategy Code of 700 – Special Education (scheduled classes where ALL students in the classroom are students with disabilities [SWD] and the curriculum was specifically designed for SWD), the Student Degree of Support is collected to assist the Commission on Teacher Credentialing (CTC) in determining whether the teacher of record assigned to the course has the appropriate credential and authorizations to teach the students in the class based on:

- Primary and secondary disability; and
- The student support needs required to implement the student's IEP.

These assignment determinations are made in the California State Assignment Accountability System's (CalSAAS) annual monitoring process.

The CTC's Authorization for Special Education Settings can be found at the following web page: <https://www.ctc.ca.gov/credentials/calsaas-information/Appropriate-credentials-for-SPED>

### **What are the definitions of Mild Moderate Support Needs and Extensive Support Needs?**

In reporting the Student Degree of Support, the options are Mild Moderate Support Needs or Extensive Support Needs. The definitions of Mild Moderate Support Needs and Extensive Support Needs are taken directly from the Authorization Statements for each of these credentials as determined by the CTC.

Definition of Mild to Moderate Support Needs for use in Authorization Statement:

Mild to Moderate Support Needs includes providing specially designed instruction to access grade level California Content Standards in the Least Restrictive Environment. The education specialist **provides instruction** and supports in **one or more** of the following domains: academics, communication, gross/fine motor, social-emotional, behavioral, vocational, and learning environment access skills. **The supports may also include** health, movement and sensory support. Mild to Moderate Support Needs practices may include lower student to educator ratio.

Definition of Extensive Support Needs for use in the Authorization Statement:

Extensive Support Needs include providing specially designed instruction to access grade level California Content Standards in the Least Restrictive Environment. The education specialist **provides intensive instruction** and supports **in two or more** of the following domains: academics, communication, gross/fine motor, social-emotional, behavioral, vocational and adaptive/daily living skills. **The supports also often include** health, movement and sensory support. Extensive Support Needs practices include lower student to educator ratio.

### **Which staff are responsible for identifying the Student Degree of Support?**

Each LEA should determine which staff are responsible for identifying the Student Degree of Support. Input should be gathered from special education staff, including members of the IEP team and the special education student data coordinator, and these staff should utilize information from the student's IEP document to make these determinations.

**Is the Student Degree of Support part of the IEP document?**

No. These data are captured in the student data section of local special education data systems but are not part of the legal IEP document. Although these data are not captured in the IEP document, data from the student's IEP will be necessary to make these determinations for each student.

### Student Degree of Support Identification – Guiding Questions

1. Is the student on an Individualized Education Program (IEP)?
  - a. If yes, *go to question 2.*
  - b. If no, **STOP, this questionnaire ONLY applies to students on IEPs.**
  
2. Is the student's grade level Transitional Kindergarten through 12<sup>th</sup> Grade (including adult-age students with disabilities in transition programs)?
  - a. If yes, *go to question 3.*
  - b. If no, **STOP. This questionnaire does not apply to students with grade levels of Infant (IN), Prekindergarten (PS), or Adult (AD).**
  
3. Is the student's primary OR secondary disability one of the following?
  - Intellectual Disability (ID)
  - Orthopedic Impairment (OI)
  - Other Health Impairment (OHI)
  - Specific Learning Disability (SLD)
  - Deaf-blindness (DB)
  - Multiple Disabilities (MD)
  - Autism (AUT)
  - Traumatic Brain Injury (TBI)
  - a. If yes, *go to question 4.*
  - b. If no, **STOP. This questionnaire only applies to students with the primary or secondary disabilities identified above.**
  
4. Is the student's primary OR secondary disability 300 – Deaf-blindness?
  - a. If no, *go to question 5.*
  - b. If yes, **STOP. The student's degree of support should be ESN – Extensive Support Needs.** Students with a primary disability of deaf-blindness can only be taught by an educator with one of the following credential authorizations:

Education Specialist Instruction Credential:

- Extensive Support Needs (R3EN)1
- Deaf and Hard-of-Hearing (R3HD or R3DH)
- Visual Impairments (R3VB or R3VI)
- Moderate/Severe Disabilities (R3MS)

Education Specialist Added Authorization:

- Deaf-Blind (AADB)

Education Specialist Bridge Document:

- Extensive Support Needs (R3BE)<sup>1</sup>

5. Is the student eligible to take the California Alternate Assessments (Cal Alt and Alternate English Language Proficiency Assessments for California [ELPAC])? (**Generally** students taking the alternate assessments will require ESN.)
  - a. If no, then go to question 6.
  - b. **If yes, STOP. The Student Degree of Support will likely be ESN – Extensive Support Needs.**
6. If unable to determine degree of support using a specific disability or statewide assessments, consider all domains for which the student requires support in their IEP goals based on their primary and secondary disabilities. Mark all that apply:
  - a. academics
  - b. communication
  - c. gross/fine motor
  - d. social-emotional
  - e. behavioral
  - f. vocational
  - g. learning environment access skills
  - h. adaptive/daily living skills
  - i. health support
  - j. movement support
  - k. sensory support
7. Does the student require INTENSIVE instruction and supports in two or more of the domains above?
  - a. **If yes, the Student Degree of Support is ESN – Extensive Support Needs**
  - b. **If no, the Student Degree of Support is MMSN – Mild Moderate Support Needs**

Item V.           **RECOMMENDATIONS**

- A. Approve removal of Artificial Intelligence (AI) recording features during SELPA meetings.

On January 25, 2024, the Ad Hoc Committee discussed not allowing Artificial Intelligence Tools during LACOE meetings as many of these third-party programs have risks associated with data privacy concerns, security vulnerabilities, and unknown handling and storage of LACOE's data when used. Per LACOE Technology Services Division, the use of unauthorized third-party AI applications for teleconferencing is strictly prohibited.

LACOE Communication on AI Tools  
Technology Services

Many third-party AI applications, such as Otter.ai or Read.ai, state that they make virtual meetings better by transcribing notes, creating a summary of the meeting, and even creating action items based on the conversations had in the meeting. However, many of these third-party programs have risks associated with data privacy concerns, security vulnerabilities, and unknown handling and storage of LACOE's data when used. Additionally, using these AI applications may violate state law or LACOE policies.

**As a result, effective immediately, the use of unauthorized third-party AI applications for teleconferencing is strictly prohibited.**

Item V.           **RECOMMENDATIONS**

- B. Approval of reallocation of unused 22-23 IDEA Local Assistance Funds (restricted funds) of \$284,085 and reallocation of unused 22-23 Federal Mental Health Funds of \$15,576 to members that express an interest.

On February 29, 2024, the Ad Hoc Committee discussed how to best reallocate funds. In addition, LEAs must determine if they have eligible expenses and the impact on MOE. If approved, SELPA will send a survey to members to determine LEA interest. Funds must be spent through submitted expenditure reports by September 30, 2024.



Item V.           **RECOMMENDATIONS**

C. Approve Allocation Plan language to address unused/unallocated Local Assistance Grant funds in future years

On February 29, 2024, the Ad Hoc Committee reviewed language to add to the Allocation Plan to address unused/unallocated funds. The recommendations are as follows:

1. Prior to initial allocation of Federal Funds, a survey on acceptance of funds, will be sent to LEAs who:
  - a. Denied or had unspent Federal dollars in the prior year and/or
  - b. Had 25% or more unspent Special Education revenue in the prior year.
2. Total Federal Funds will be allocated to participating LEAs based on prior year unduplicated Fall 1 CALPADS count.
3. LEAs with unspent funds as of expense report 3 (ending June 30) will need to include a budget plan for the LEA to retain allocation. Unspent/denial of funds will be allocated to LEAs based on survey response.

[Governance Council Meeting](#) – March 28, 2024

Item VI. **CLOSING ITEMS**

A. SELPA Governance Council Calendar



**2023-2024 Governance Council  
 Calendar of Meetings**

Meeting: 8:00am to 9:00am

Ad Hoc Meeting to Follow the End of the Governance Council Meeting

<u>MONTH</u>	<u>DATE</u>	<u>LOCATION</u>
<b>October - CNCLD</b>	26	<u>LAC SELPA Office &amp; Virtual</u> Room: Ed Center 107 9300 Imperial Hwy., Downey, CA 90242
<b>January</b>	25	<u>LAC SELPA Office &amp; Virtual</u> Room: Ed Center 107 9300 Imperial Hwy., Downey, CA 90242
<b>March</b>	28	<u>LAC SELPA Office &amp; Virtual</u> Room: Ed Center 107 9300 Imperial Hwy., Downey, CA 90242
<b>April</b>	25	<u>LAC SELPA Office &amp; Virtual</u> Room: Ed Center 107 9300 Imperial Hwy., Downey, CA 90242
<b>May</b>	23	<u>LAC SELPA Office &amp; Virtual</u> Room: Ed Center 107 9300 Imperial Hwy., Downey, CA 90242
<b>June</b>	20	<u>LAC SELPA Office &amp; Virtual</u> Room: Ed Center 107 9300 Imperial Hwy., Downey, CA 90242

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